



Leadership • Collaboration • Support

JOB TITLE: School Nurse

SNAP Salary Schedule

PRIMARY FUNCTION

Provides for the training, instruction and coordination of health services for students enrolled in special day classes, utilizing staff and personnel assigned to that class program.

DIRECTLY RESPONSIBLE TO

Director, Special Education or designee

MINIMUM QUALIFICATIONS

Valid credential issued by the State of California for Health Services School Nurse. Previous school experience or pediatric experience is preferred.

EXAMPLES OF DUTIES

- Supervises specialized health care procedures for all students requiring such procedures.
- Ensures that a training model in specialized health care procedures is implemented for all staff performing procedures.
- Attends IEP meetings for those students needing specialized health care services.
- Coordinates health care information and services with school nurses on district sites where county office students attend school.
- Regularly visits programs to update records, inservice staff and students, assists when necessary in health care and safety of students.
- Provides inservice training to all staff in the areas of health inspection, to estimate the general health of the students and recognition of contagious and infectious diseases.
- Provides health education materials to staff and parents as appropriate.
- Annually screens a percentage of student body in vision and hearing, and prepares all necessary reports in vision and hearing for the State Department of Education.

- Assists parents in area of health services upon request.
- Assists the Director of Special Education in areas related to the overall health and welfare of the students upon request.
- Ability to work independently and to be self-directed in terms of scheduling and planning to carry out activities.
- Regularly monitors immunization records.
- Performs other duties as assigned within the scope of School Nurse.

PHYSICAL ACTIVITY REQUIREMENTS

Work Position (Percentage of Time):

Standing (70%)

Walking (20%)

Sitting (10%)

Body Movement (Frequency):

None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)

Lifting – lbs. (0-40)

Lifting (4)

Bending (4)

Pushing and/or
Pulling Loads (4)

Reaching
Overhead (3)

Kneeling or
Squatting (3)

Climbing Stairs (2)

Climbing Ladders (0)